

Prudence Island Water District Minutes for the meeting held:

Saturday, September 25, 2004 at 2:00 p.m.

At the following location:

Prudence Island Fire Station, Narragansett Ave., Prudence Island R.I

Board Members Present:

Alexander Stowe, Moderator, Patricia Richard, clerk, Richard Brooks, David Buffum, Robert Hanson

1. Meeting called to order @2pm by the moderator
2. a) Approval of minutes of the meeting held August 28, 2004
Agenda Item 3e, sources of funding Mr. Stowe said that Portsmouth had recommended an attached tax rate of \$.26 ((corrected) per thousand) to fund the district. ((added) Mr. Hanson said that once a tax was imposed it would probably never be rescinded.) Ms. Richard said that she never heard that recommendation in the meeting Portsmouth administrators. ((motion by Mr. Stowe to strike) She also said that the point was moot because it was not a viable funding solution.) She said that the most promising funding resource is the USDA Rural Utilities Service.

Alexander Stowe said he wanted the comment made by Patricia Richard removed from the record because we were just brainstorming and all ideas should be voiced, and people shouldn't be afraid to say what they think.

Richard Brooks said that it would have no effect one way or the other if it was part of the record.

David Buffum said that if it was said, right or wrong, it was said and should be in the record.

Patricia Richard said that she felt if it was said it should be in the record.

Alexander Stowe made the motion to approve the minutes with the typo correction (tax rate of \$.26 ((corrected) per thousand)) and leave the comments as said originally.

Robert Hanson seconded

Motion passed unanimously

- b) Approval of minutes of the meeting held September 11, 2004
Alexander Stowe made the motion to approve the minutes
Robert Hanson seconded
Motion passed unanimously
3. Old business:
 - a) Discussion regarding the appointment of assessor, treasurer and collector pursuant to Section 8 (a) of the district charter.
No one has heard anyone interested in being appointed for these positions.
Patricia Richard said that if no one steps forward we will have to do it internally.
 - b) Adopting bylaws pursuant to Section 10 (b) of the district charter.
Dave Buffum said he and Alexander Stowe met and have started the bylaws and that by the next meeting there would be a rough draft for everyone to look at for input.

- c) Rescinding the official seal and adopting a new official seal pursuant to section 10 (b) of the district charter.

Bill Witmarsh (audience) suggested that the Island should appear on the seal
And liked the well more than the pump.

David Buffum said he would work on the suggestions presented for the next meeting.

- d) Update on research for prioritizing district goals

- I) Administrative

- II) Technical

Patricia Richard said that Rhode Island Risk Management Trust says that we are Qualified for Directors and Officers insurance and that they need a budget from us for rate setting purposes.

Patricia Richard said we needed to look for a bond councilor and did anyone have any Ideas.

Dave Buffum suggested that our general council (Kim Greene) might know someone.

Kim Greene said she would meet with Sandra Monk from Hinkley, Allen & Snider, who is the firm Bristol / Warren is using for their water district needs.

Patricia Richard said she would check with R.I Risk management Trust for indemnity Insurance for our general council.

Patricia Richard said she was to meet with Donna Pitell at the Dep't . of Health on Oct. 6th about the costs associated with water testing and reporting.

Richard Brooks said he would be willing to go along with her.

Patricia Richard said we need to find an Engineer.

There was some uncertainty on the board as to the need for meters in order to get U.S.D.A. funding.

David Buffum said he would call the U.S.D.A. and ask for clarification.

- e) Update on research regarding sources of funding

Alexander Stowe will meet with town Administrator for guidance in asking to have a tax put on the next tax bill for seed money.

Alexander Stowe said he would ask the town administrator about Community Block grant money.

Robert Hanson said he would contact Judy Staven of the Portsmouth town council and ask about our funding needs.

Patricia Richard reminded us that Steve Levey mentioned the Rhode Island Foundation for a source for seed money, She asked if anyone knew anyone on the foundation.

Kim Greene said she knew someone and would make contact with them.

- f) Budget Workshop

Patricia Richard gave us a copy of the proposed budget which we will look over
For errors ,additions etc.

4. New Business

- a) Correspondence

Patricia Richard said we got a letter from Bob Driscoll in response to our letter concerning the work to be done on Broadway. He said he would keep us up to date and that the work wouldn't impact the water quality.

Patricia Richard said we got a letter from Armstrong, Gibbons & Gnys, LLP

Providing us a copy of the water company evaluation, and a non disclosure form, in response to our request for information.

Patricia Richard raised a question about signing anything until we have our Insurance in place, and our general council said that was a good idea.

b). No other business

5). Vote to adjourn to Executive Session under GLRI 42-46-5(5):

a) Discuss acquisition of PIUC.

Patricia Richard made the motion to adjourn the meeting to executive session.

Alexander Stowe seconded the motion, and the vote was unanimous.